

静岡市立図書館 利用案内 (英語版)

A GUIDE TO SHIZUOKA CITY LIBRARIES

“Welcome to the library.”

ANYBODY CAN USE THE LIBRARY.

- > Anybody who live in Shizuoka city or commute to Shizuoka city can apply for a library card.
- > To apply for a library card, you will need to bring an ID card that shows your present address such as foreign resident registration card, driver's license, insurance card, student ID, employee ID, etc
- > Please fill in a library-card application (you can find these in the city libraries) and bring it with your ID card to the counter. Your card will be issued immediately.
- > You can get library card for free, but if you lose it and reissue the one, there is a charge of 100 yen.

SHIZUOKA CITY PUBLIC LIBRARIES

(★ foreign books)

Chuo Library ★

29-1, Oiawahon-cho, Aoi-ku, Shizuoka 420-0884

Tel:054-247-6711

Asahata Branch Library

421-1, Arinaga, Aoi-ku, Shizuoka 420-0965

Tel:054-248-5035

Miwa Branch Library

5-1, Abeguchi danchi, Aoi-ku, Shizuoka 421-2113

Tel:054-296-6501

Miyuki-cho Library ★

3-21, Miyuki-cho, Aoi-ku, Shizuoka 420-0857

Tel:054-251-1868

Warashina Library

5-9, Hatorihon-cho, Aoi-ku, Shizuoka 421-1217

Tel:054-278-4100

Nishina Library

2-32-43, Sena, Aoi-ku, Shizuoka 420-0911

Tel:054-265-2556

Hokubu Library

6-17-10, Yoichi, Aoi-ku, Shizuoka 420-0949

Tel:054-653-1817

Nanbu Library

3-1, Minamiyawata-cho, Suruga-ku, Shizuoka 422-8074

Tel:054-288-2151

Osada Library

13-1, Kamikawahara, Suruga-ku, Shizuoka 421-0132

Tel:054-259-7878

Shimizu-Chuo Library ★

15-23, Irieoka-cho, Shimizu-ku, Shizuoka 424-0839

Tel:0543-54-1331

Shimizu-Okitsu Library

829, Okitsuon-cho, Shimizu-ku, Shizuoka 424-0205

Tel:0543-60-4311

Kanbara Library

1-22-22, Kanbarashinden, Shimizu-ku, Shizuoka 421-3211

Tel:0543-88-3456

BORROWING

>The number of items you can borrow at one time is:

Up to 8 books, magazines

Up to 2 CDs and cassettes

For up to 2 weeks

>To borrow materials, please take them to the counter together with your library card. You may not borrow library materials without your library card.

RETURN

>Please bring your materials to the counter.

>You do not have to show your library card.

>Please return it to the shelf according to the classification number labeled on its spine. If you cannot find the exact shelf, please ask the staff.

>Materials may be returned to any of the City Public Libraries.

BOOKPOST

>When the library is closed, please return books and magazines to the bookpost located near the entrance.

>Please do not drop in materials such as kami-shibai (picture cards), videotapes, CDs or cassettes, as they may get damaged.

RENEWING

>When you want to extend the lending period of the material being borrowed from library, it's possible only if it's not reserved.

>Please tell the staff that you want to borrow it again at the counter.

SEARCHING

>You can search for materials using OPAC Computers.

The search covers all Shizuoka City Public Libraries.

>If you cannot find where the materials is, please feel free to ask the staff.

REQUESTING

>If the book you want is on loan or you want to obtain the materials from another library or bookstore, please fill in a request card and bring it to the counter.

You can also reserve books through the computer or web page if you have your password.

>When material is not in Shizuoka city, we can borrow from another library using the network of public libraries.

>We can inform you by email when a requested book arrives in the library.

>Generally, it is difficult to find books written in foreign language, but please feel free to ask the staff.

COPYING

>You can make a copies of material from Shizuoka City Public Libraries as long as it's within confines of the copy right law.

>Copy fee per sheet is: 10 yen for black and white, 50 yen for colors, and 20 yen for black and white microfilm copy. Color copy is available only at Miyuki-cho Library.

INTERNET

>There are computers available for public use in the library.

However, the regulations regarding to their use will vary.

For more information, please ask librarians.

OPAC (Online Public Access Catalog)

>The OPAC computers are available for: Searching,

News from library, Thema, User Information, Edit Profile, Schedule,

Best Reader, Best Request, Magazine List.

GUIDELINE

>Drinking, eating, smoking and using a mobile phone

in the Library are not allowed.

>Please handle library materials with care.

HOURS

Monday – Friday

Miyuki-cho Library 9:30 – 20:00

Other Libraries 9:30 – 19:00

Saturday, Sunday, National Holidays

All Libraries 9:30 – 17:00

CLOSED

Chuo, Miyuki-cho, Nanbu, Shimizu Chuo Library

Every 2nd Monday & 4th Wednesday
(the following weekday if it's a National Holidays)
The next weekday after National Holidays
Inventory, Year-end & New Year Holidays

Warashina, Nishina, Osada, Hokubu, Shimizu-Okitsu, Kanbara, Asahata branch Library

Every Monday
National holidays
Every 4th Wednesday
(the following weekday if it's a National Holidays)
Inventory, Year-end & New Year Holidays

Please feel free to ask librarians about anything.

(PC) <http://www.toshokan.city.shizuoka.jp/>

(Mobile phone) <http://www.toshokan.city.shizuoka.jp/k/>

(Only available in Japanese)

ACCESS

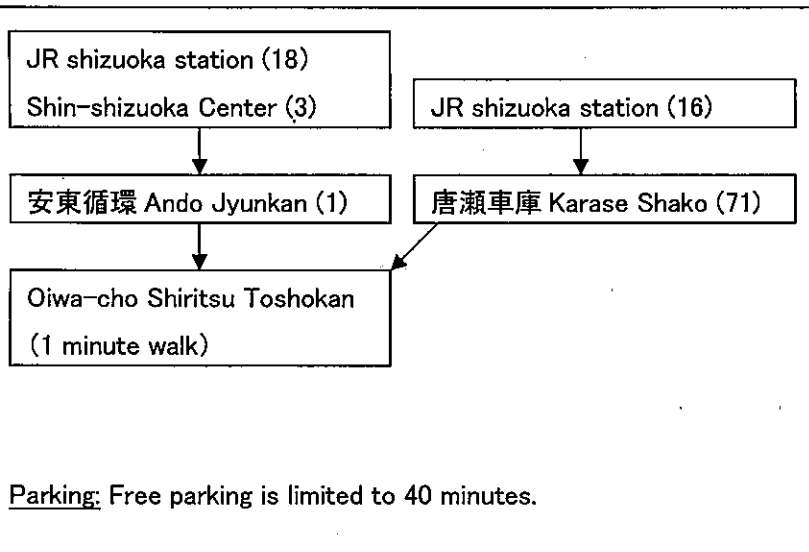
Miyuki-cho Library (Chinese, English, Korean, Portuguese, and others)

5-minute walk from JR Shizuoka Station

1-minute walk from Shin-Shizuoka Center

Parking: Please use the pay car park of Pegasart.

Chuo Library (English Books)



Shimizu Chuo Library (Chinese and English Books)

